

**Fal Energy Partnership Annual General Meeting Feb 3rd 2023. 12:30pm
Princess Pavilion as part of the Zero Carbon event.**

Attending: Directors: Charmian Larke, Rob Homewood, Robin Curtis (zoom).

Members: Fliss Deacon. Rob Follett (zoom). Karen Hall (short attendance). Lorely Lloyd notes.

Public: Sheelah Goldsmith, Tim Hughes, Neil Cope.

Apologies: Philip Pearce.

Zoom facilitated by RobF, Karen FTC and Tim.

Bold = current action needed.

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Chair Charmian introduced meeting:

Minutes from last AGM March 2021. Minutes available on computer but agreed unseen, and appended to the end of this report (B).

Chair Report: Charmian.

Since the last AGM:

- Summary of the PV land array Helston Project (connection to the grid facilities). Unfortunately project not completed but excellent learning transferable for future projects.
- FEP now has funds available to support new projects, several have been explored over the past few months: Thermal Imaging, Green Homes, Part Time worker etc. Suggested we discuss this after the formalities have been completed.
- FEP undertook a printed and online survey in 2021. The printed surveys went out to all residents in the local area and online across the Community Network area.
- Dracaena Centre is producing a saving of money to the Centre a saving of carbon and funds for FEP as seen in Finance report.
- The solar panels on Dracaena Centre are being cleaned as organised by Robin.
- Thanks to RobF for managing all the zoom meetings, the website, twitter and email contacts. Thanks to Robin for all his efforts on the finances. Thanks to Karen Hall: officer on Falmouth Town Council.

Treasurer and Formal Secretary Report: Robin.

Cash at Bank – Feb 2023:

Triodos Charity Interest Bearing A/C, £ 16660

Accounts Reporting:

- Annual accounts now professionally prepared by Lang-Bennetts
- Reporting to HMRC and to FCA. (and handling VAT)
- Up to date with FCA.
- Can put latest accounts on-line or send to interested parties.
- FEP is Registered with the FCA as a Community Benefit Society.

Dracaena Centre PV system:

- Sole revenue generating asset.
- 30kW roof mounted PV – installed in October 2018
- Benefits from FIT tariff
 - + Export to grid revenue
 - + Electricity Sales to Dracaena Centre
- Generates approx. 28000 to 29000kWh per year – since 2018.
- Income from Good Energy for FIT & Export = £2250
- Income from Dracaena Centre sales = £2254
- (~54% generation) Income = £4500/year
- Costs – Insurance / Interest payts /cleaning = £2720 / year

- Net income to FEP -approx. £1780 per year.
- Benefit to Dracaena Centre approx. £500/year (~£2000 to date) (will increase significantly with recent tariff increases)
- Financed by a £25k loan from The (Cornwall) Low Carbon Society + Crowd Funding (£5k)
- Paid down £5k of loan initially. Remainder to pay over about 18 years, at £160 / month.(6.5% interest) Now 4.5 years in -13 years to go!
- System is depreciated annually in the accounts.
- Suggest holding £4k in reserve to replace inverter.
- Working on: Climate Change Levy + Reporting to Low Carbon Society.

Members Secretary: Lorely

- 2021 new members: 10, 2022 new members: 3. Total membership to date: 71.
 - Website, Twitter and members email list: Rob. Fliss has offered to link FEP info to Transition Falmouth Facebook site. FEP facebook to be arranged.
 - Events: Fliss and Lorely. Several events have been attended over 2021 and 2022: Green Day, Blue Day, Stithians Energy, Mabe Energy etc.
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Formalities: (Directors only £1 liability).

- Existing Directors stood down: Charmian Larke, Rob Homewood and Robin Curtis.
- All offered to be re-elected.
- All present agreed to re-election of Charmian Larke, Rob Homewood and Robin Curtis and members thanked them for their ongoing dedication to FEP.

2023 Roles:

Chair: Charmian.

Treasurer and formal Secretary: Robin.

Website etc: RobF.

Communication: Lorely and Fliss.

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Mtg ended 1:45 approx. **THANKS EVERYONE.**

Next meeting: 21st February. Then 21st March

At this meeting: New members:

Sheelah Goldsmith. £1, Tim Hughes. £1.

Since this meeting Tim has contacted a friend in Cambridge who is part of their local energy group and familiar with thermal imaging and green homes, he has invited the friend to join one of our FEP meetings.

A: Notes from First meeting of 2023 on January 17th:

- Succession Planning: Request by Directors for deputies to understand roles and shadow them.
Directors and supporters to define their roles.
- **Funds allocation:** Discussion as to whether to reduce the loan debt or use in projects: considered at this time to allocate some funds to local projects. £16.5K available.
 - **£4000 allocated to cover inverter replacement.**
 - **£1000 allocated to further Thermal Imaging project.**
 - **£5000 allocated to hire a part-time 6 month contract FEP project worker.**

- **Thermal Imaging project:** Proposed partnership between Falmouth Rotary Club, Falmouth Town Council and FEP. A meeting with Rotary Club was held prior to AGM meeting (notes available from Lorely), another meeting to be held soon.
- **Short term worker: Charmian** to produce a detailed spec by 15th March FEP meeting.
- **Green Homes.** No budget allocated yet but project to be worked up by members. Hybrid visits: zooms, youtube and facebook.
- **Watson Marlow: Robin and Charmian** to organise a meeting next week.
- Some funds may be available through local councils.

B: Previous AGM Minutes

2021 AGM: FEP ANNUAL GENERAL MEETING Zoom 4:00 16th March 2021

Attendees: RobF, RobH, Robin, Charmian, Philip, Fliss, Lorely (notes).

Speakers attending: Neil Kitching, Colin Hastings.

Bold = current action needed.

Opening: Charmian/Chair introducing agenda and speakers.

Speaker: Neil Kitching presentation on Carbon Choices – (the common sense solutions to our climate and nature crises). Neil has already sent FEP a complementary ebook copy.

Speaker: Colin Hastings presentation on Carbon Buddy Manual.

RobF to promote both the books on the Transition and FEP etc websites .

FEP AGM started at 5pm:

Chairs report: **Charmian** gave short summary of past 3 years:

- Dracaena project – 30 kwatt solar array on Dracaena roof has been very challenging (nightmare).
- On behalf of FEP Charmian undertook School for Social Entrepreneurs project focussed on 'trading up' and has £6.5k to use to set up next project.
- Thanks to Charmian for all her work and commitment.

Treasurer: **Robin.** short summary of current position: Formal accounts are available (contact Robin for copies).

- Dracaena income stream finally performing as predicted. Damage and disruption seems to be quiet at the moment. Some contingency needed for maintenance and possible problems. Revenue coming from Dracaena and export, (due to Covid Dracaena not buying as much energy as expected). Approx £1k income annually for 2019 and 2020.
- Dracaena loan £5k has been repaid, now regular settlement of £160 per month for the next 20 years.
- Loan agreement still awaiting to be finalized.
- HMRC paperwork up to date, 2019/20 has been submitted. FCA registered but seems to be 'off the radar' at the moment..
- Caroline did work which has resulted in ongoing 2 x £50 annually. **Lorely to send thanks to Caroline.**
- £14.5k in Bank account of which £6.5k is for SSE (as above). Some bills still need paying. Advice needed to manage account to avoid paying corporation tax etc.
- Charmian has sorted new accountant to commence new financial year.
- Thanks to Robin for work and commitment.

RobF: ongoing IT, website and mailing list.

- Thanks to RobF for work and commitment.

Membership Sec: **Lorely.** Welcome to Fliss our 60th member.

- Membership drive needed.

Trustees still: Charmian, Robin and RobH.

Positions:

- **Charmian:** Chair
- **Robin:** Treasurer.
- **Secretary role still available. !!!!!**
- **Lorely:** membership sec.

Project Proposals:

1. £1k for local residents survey, data collation and ideas for future projects and direction for FEP.
2. £5k project assessing local grid constraints for land arrays and preparation for application to Rural Community Energy Fund application.
3. £500 Thermal Camera .

4. £400 Virtual Green Homes.

Discussions

1. Distribution can be via local town and parish councils. Outputs = new projects suggested, new membership and community engagement 'credit'. **RobH** to produce a questionnaire. **Lorely** to support.
2. **Charmian** has costed the project and expertise available. Money needed for grid study, landowner, Jake and Charmian.
3. Thermal Camera. Bristol has a project that may be duplicated. **Robin to obtain more details**. Project suitable for Autumn.
4. Virtual Green Homes. **Charmian to contact Richard Cochran** for advice on who to approach in Renewable energy and creative and video departments and the timeframe for submitting brief for student action over summer and autumn.

Voting:

1 and 2 to be undertaken asap: Proposed: RobH. Seconded: Lorely. Six agree. One abstention.
3 and 4 to be explored and undertaken later in year. All agreed..

Community Network Forum Climate group: Charmian and Lorely to produce material for Robin to present about FEP (and the 4 proposed Projects) at the next CNF Climate group meeting.

Robin to purchase box of Carbon Buddy manuals . (Email from Colin offering free if we collect)

Lorely to produce a press release about the AGM and summaries of the books. (Short summaries coming from the writers).

RobF and Charmian to use Carbon Buddy Manual for topical tips. Lorely to ask permission of Colin.

Finances: next meeting to discuss placement/investment of available funds.

Meeting finished at 6:00

Thanks to an excellent team.

Next zoom meeting: 4pm 6th April (regular 3weekly zoom)